

**FIRST JUDICIAL DISTRICT COURT  
STATE OF NEW MEXICO  
COUNTY OF \_\_\_\_\_**

**Case No.:** \_\_\_\_\_

\_\_\_\_\_  
**Petitioner,**

**-vs.-**

\_\_\_\_\_  
**Respondent.**

**NOTICE OF HEARING FOR INTERIM ORDER DIVIDING INCOME AND  
EXPENSES AND ORDER FOR PRODUCTION**

1. A hearing to allocate income and expenses or set interim child support shall be held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. at the Steve Herrera Judicial Complex Suite 250, before Domestic Relations Hearing Officer \_\_\_\_\_.

2. At leave five (5) days prior to the hearing, the parties shall exchange the following:
- a. The parties' completed Interim Monthly Income and Expenses Statement;
  - b. The parties' most recent state and federal income tax returns, including all schedules;
  - c. Each party's three (3) most recent pay stubs, unless self-employed, in which case the parties shall be required to produce the most recent profit and loss statement and a copy of CRS-1 forms for the last six (6) months and income and expense statements for the last six (6) months.
  - d. All financial institution accounts, including checking and saving account statements, for the past six (6) months;
  - e. Documentation of all monthly fixed expenses;
  - f. Credit card statements for the six (6) month period preceding the date the petition was filed.
  - g. All exhibits intended to be introduced.

The parties shall also bring to the hearing a copy of the information required to be Exchanged and a proposed interim monthly income and expense statement. Failure to disclose and produce information pursuant to this paragraph may result in the information being excluded and may result in the requested relief being granted or denied.

\_\_\_\_\_  
**DISTRICT JUDGE**

**THIS NOTICE OF HEARING MUST BE SERVED WITH THE SUMMONS AND  
PETITION IN THIS MATTER.**